LETTER/EMAIL (120 - 180 words)

If the task is altogether not met, the candidate fails (0 points).

CONTENT	COMMUNICATIVE ACHIEVEMENT	ORGANISATION	GRAMMAR	VOCABULARY									
all content is relevant	attention grabbed and maintained	opening formula + closing formula + names distinctly given	general level (B2+) range	general level (B2+) range									
0 1 2 3 4 5	0 1 2 3 4 5	0 1 2	0 1 2 3 4	0 1 2 3 4 5 6 7									
opening formula & name - present and appropriate	easy to follow	paragraphs are graphically clearly defined	general level (B2+) accuracy	general level (B2+) accuracy									
0 1 2	0 1 2 3 4 5	0 1 2	0 1 2 3 4	0 1 2 3 4 5 6 7									
introduction - reason for writing explained	appropriate register, politeness	paragraphs keep internal structure (1P=1idea)		genre specific phrases (e.g. I am writing to inform you, Please find enclosed, I look									
0 1 2 3	0 1 2 3 4 5	0 1 2 3 4											
body - information required by the task is conveyed		paragraph harmony	obligatory grammar #2 - present, underlined and correctly used	hesitate to contact me) - range									
0 1 2 3 4 5	complex ideas developed	0 1 2	0 2* 4	0 1 2 3									
conclusion - summary, suggestions	through appropriate language	variety of discourse markers (B2+ prevail)	obligatory grammar #3 - present, underlined and correctly used	genre specific phrases - accuracy									
0 1 2 3	0 1 2 3 4 5	0 1 2 3 4 5	0 2* 4	0 1 2 3									
closing formula & name - present and appropriate 0 1 2			* 2 points are awarded in case of a minor (e.g. spelling) mistake in an otherwise correct feature										
total:points/20	total:points/20	total:points/20	total:points/20	total:points/20									

If the text is shorter than 120 words, 25 points are deducted for every 1 - 30 missing words. If the text is longer than 210 words, 25 points are deducted for every 1 - 30 extra words.

total / 100

OPINION ESSAY (300 - 350 words)

If the task is altogether not met, the candidate fails (0 points).

			CON	TENT			COMMUNICATIVE ACHIEVEMENT							0	RGAN	ISATIC	ON		GRAMMAR					VOCABULARY								
	onten ntera				perm	itted)	atten	tion g	rabbe	d and	maint	ained		paragraphs are graphically clearly defined							el (B2	+) ran	ge		gene	general level (B2+) range						
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	is rev ion gi			and a	uthor's	S	easy to follow						raphs Lidea)		intern	al str	ucture	gener	al lev	el (B2	+) acc	uracy		general level (B2+) accuracy								
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	argur exem		7	given,	explai		neutral / formal register, mostly depersonalized language							graph l	harmo	ny		_	genre	•	_		_		genre	•						
0	1		2	3	4	5	0	1	2	3	4	5	0	1	2	3			passives, reporting verbs, adv. explanatory, persuasive languages of reason, purpose etc., - exemplifying, reasoning, etc -								_					
	-	-	_	ıment emplif	is give		comp appro			•	ed thr	ough	the to		s a clea	ar logi	cal		range		eason	, purp	ose et	.C., -	range		ig, rea	SOMM	g, etc -			
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	ment lusio				ized a	nd a									sting, s n, etc.		•		genre specific - accuracy						genre	spec	ific - a	ccurac	У			
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total:points/20 total:points/20										total:		р	oints/	′20		total:		р	oints/	20		total:		r	oints/	'20						

If the text is shorter than 300 words, 25 points are deducted for every 1 - 50 missing words. If the text is longer than 400 words, 25 points are deducted for every 1 - 50 extra words.

total / 100 points

FOR AND AGAINST ESSAY (300 - 350 words)

If the task is altogether not met, the candidate fails (0 points).

CONTENT	COMMUNICATIVE ACHIEVEMENT	ORGANISATION	GRAMMAR	VOCABULARY						
all content is relevant	attention grabbed and maintained	paragraphs are graphically clearly defined	general level (B2+) range	general level (B2+) range						
0 1 2 3 4	0 1 2 3 4 5	0 1 2 3	0 1 2 3 4 5	0 1 2 3 4 5						
task is reworded	easy to follow	paragraphs keep internal structure (1P=1 idea)	general level (B2+) accuracy	general level (B2+) accuracy						
0 1 2	0 1 2 3 4 5	0 1 2 3 4	0 1 2 3 4 5	0 1 2 3 4 5						
arguments for are given, explained and exemplified	neutral / formal register, depersonalized language	paragraph harmony	genre specific grammar, e.g.	genre specific vocabulary, e.g.						
0 1 2 3 4 5	0 1 2 3 4 5	0 1 2 3	passives, reporting verbs, adv.	explanatory, contrastive language exemplifying, descriptive adj., etc						
arguments against are given, explained and exemplified	complex ideas developed through appropriate language	the text has a clear logical structure	clauses of reason, purpose etc., - range	range						
0 1 2 3 4 5	0 1 2 3 4 5	0 1 2 3 4 5	0 1 2 3 4 5	0 1 2 3 4 5						
arguments are summarized and a conclusion is drawn		linkers of contrast, listing, stucturing etc. are used	genre specific - accuracy	genre specific - accuracy						
0 1 2 3 4		0 1 2 3 4 5	0 1 2 3 4 5	0 1 2 3 4 5						
total:points/20	total:points/20	total:points/20	total:points/20	total:points/20						

If the text is shorter than 300 words, 25 points are deducted for every 1 - 50 missing words. If the text is longer than 400 words, 25 points are deducted for every 1 - 50 extra words.

total / 100 points

STORY: ASSESSMENT CHART (300 - 350 words)

If the task is altogether not met, the candidate fails (0 points).

CONTENT COMMUNICATIVE ACHIEVEMENT											SATIC	N				GRAM	MAR			VOCABULARY											
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expo	sequencing events (clear chronology/flashbacks))	0 1 2 3 4					indir back	ect spe shift	eech				descr extre	•	-								
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reso	ution										0	1	2	3	4	5	0	1	2	3	4	5	0	1	2	3	4	5			
										_	time	sequer	ncers	s are	used		genr	e spec	ific – a	ccuracy	/		gen	re spe	ecific –	- accur	асу				
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total: .		po	oints /	20	total:			points	s / 20		total: point				s / 20)	total: .		po	oints / :	20		total:			points	s / 20				
total: / 100																															

If the text is shorter than 300 words, 25 points are deducted for every 1 - 50 missing woll the text is longer than 400 words, 25 points are deducted for every 1 - 50 extra words.

ARTICLE: ASSESSMENT CHART (300 - 350 words)

If the task is altogether not met, the candidate fails (0 points).

	CC	ONTEN	١T		CON	ΛΜUNI	ICATIVI	E ACHII	EVEMI	ENT		0	RGANI	SATIO	N				GRAN	1MAR			VOCABULARY							
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ope	ning/ŀ	nook p	oreser	nt	easy	to foll	ow, en	gaging			()		1		2	0	1	2	3	4	5	0	1	2	3	4	5		
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all c	onten	it is re	levan	t		nal/sen ending		_	ter		0 1 2 3 4								questic es, etc.			descriptive adjectives extreme adjectives								
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total: points / 20 total: points / 20										total: points / 20						total: points / 20						total: points / 20								
total: / 100											-						-						-							

If the text is shorter than 300 words, 25 points are deducted for every 1 - 50 missing words. If the text is longer than 400 words, 25 points are deducted for every 1 - 50 extra words.

REVIEW: ASSESSMENT CHART (300 - 350 words)

If the task is altogether not met, the candidate fails (0 points).

	COI	NTEN	ΙΤ		CON	MMUN	CATIVI	ACHIE	VEME	ENT		ORG	iANIS/	IOITA	V				VOCABULARY											
title is a grabby	ppro	opriat	te and	ł	atte	ntion g	rabbed	d and m	nainta	ined	title	distino	ctly giv	/en			gene	eral lev	el (B2+	·) range)		general level (B2+) range							
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setting, e	tc.) g	given			easy	to foll	ow, en	gaging			0		1		2		0	1	2	3	4	5	0	1	2	3	4	5		
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objectiv characte		• •	lot,			nal/sen ending			ter		0	(3	4	expressing opinion (modal verbs, passive voice), present vs. past extreme adjectives															
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total: points / 20 total: points / 20											total: points / 20						total: points / 20						total: points / 20							
total: / 100											-																			

If the text is shorter than 300 words, 25 points are deducted for every 1 - 50 missing words. If the text is longer than 400 words, 25 points are deducted for every 1 - 50 extra words.